

VOLUNTEER DESCRIPTIVE LIST and Account of Pa

No.	NAMES.	RANK.	DESCRIPTION.						WHERE BORN.	
			Years of sgr.	Eyes.	Hair.	Com- plexion.	Feet.	Inches.	State or Kingdom.	Town or county.
	<i>Alvin Hitchcock</i>	<i>Private 2d</i>		<i>Blue</i>	<i>Brown</i>	<i>Light</i>	<i>5</i>	<i>9</i>	<i>New York</i>	<i>Cattaraugus</i>

NOTES.

1. The amount of any extra pay for which the soldier may be mustered, *ex. gr.* as Acting Hospital Steward, as Saddler, &c., and which may be still due him, must be carefully noted.
2. In the column headed "BOUNTY PAID," must be entered the whole amount hitherto paid him; in that of "BOUNTY DUE," the whole amount yet due him. Bounty paid by State authorities, and not by the United States, will not be entered on this statement.
3. Stoppages for loss or damage done to arms, or other public property, must be noted, and the articles, and particular damage to each, specified. When stoppages are due, under sentence of a Court Martial, a transcript of the same must be entered here; and the amount already stopped, must be carefully stated.
4. In every case of desertion, the date, and that of delivery, or apprehension, must be given, together with a correct transcript of the order of sentence or pardon.
5. A careful settlement of the man's CLOTHING ACCOUNT must be made, to date, and the amount DUE TO, or FROM him must be precisely stated.
6. Should the man have been engaged in any action or skirmish, it must be mentioned, together with date and place. A full and particular mention will be made of any wounds he may have received in action, or other injury, whilst in the line of his duty.
7. If the soldier is entitled to pay for the use of his horse, the company commander will certify to that fact on this list, and also to the time he has pay due for having been so mounted on his own horse.
8. When a soldier is furnished with final statements, his descriptive list, if he has one, should be taken up by the officer who gives the soldier these statements, and endorsed with a statement to this effect by the officer. This endorsement should exhibit a full statement of the time for which the soldier was allowed pay on his final statements, the clothing account, and all other charges against him or in his favor, so as to comprise a complete exhibit of his account. It will then be transmitted to the company commander of the soldier, who will enter all the data necessary to a full understanding of the soldier's account on the muster roll upon which the soldier's discharge is reported. The descriptive list will then be destroyed. The object of this is, that the remaining portion of the soldier's account may be settled upon the receipt of these muster rolls, and the soldier receive any pay or allowances that may be due him at the time of his discharge, and which may not appear on his final statements from the fact that his descriptive list is incomplete. These accounts for back pay, &c., are settled by the 2d Auditor of the Treasury Department.

[A. G. O. No. 93.]

Account of Pay and Clothing of Private, Alvin Hitchcock, 157

WHERE BORN.		OCCUPATION.	ENROLLED. (For Drafted Men, see note 10.)			MUSTERED IN. (For Drafted Men, see note 10.)			By whom (In the case of drafted men, from what enrollment district.)	Pay
State or Kingdom.	Town or county.		When.	Where. (Town and State.)	By whom.	When.	Where. (Town and State.)			
New York	Cattaraugus	Farmer	July 29 th 1862	Randolph, N.Y.	A. Crosby	Sept 24 th 1862	Jamestown, N.Y.	Lieut. J. B. [unclear]	37	

Said Alvin Hitchcock
 Co. [unclear]
 157
 [unclear]
 [unclear]
 [unclear]
 [unclear]
 [unclear]
 [unclear]
 [unclear]
 [unclear]
 [unclear]

8. of his horse, the company commander's list, and also to the time he has on his own horse. statements, his descriptive list, if he officer who gives the soldier these sent to this effect by the officer. statement of the time for which statements, the clothing account, in his favor, so as to comprise a list then be transmitted to the commander all the data necessary to account on the muster roll upon d. The descriptive list will then at the remaining portion of the the receipt of these muster rolls, advances that may be due him at ay not appear on his final state- list is incomplete. These accounts id Auditor of the Treasury De-

- 9.. Where a soldier dies in Hospital or on detached service, his descriptive list, if he has one, should be sent with his final statements, in duplicate, to the Second Auditor, Washington, D. C.
- 10.. Men drafted will be considered as mustered in from the date of their draft, and will be mustered for pay on the usual rolls for Volunteers. On the same line as the soldier's name, under the heading "Joined for Duty and Enrolled.—Commencement of First Payment by Time," will be written the word *drafted*; and under the heading "When Mustered in" will be given the date when the soldier was drafted; under "Where Mustered in," will be given the place from which drafted; under the heading "By whom Mustered in," will be given the No. of the Enrollment District from which he was drafted, and the State to which it belongs, thus: *4th D. Mass.*; (meaning 4th Enrollment District, State of Massachusetts.)
- 11.. A separate descriptive list should, as a general rule, be given for each man.
- 12.. Descriptive lists must, in all cases, be signed by COMMISSIONED officers; not by enlisted men acting as such.

I CERTIFY that the above is a correct trans

N. G. S. Volunteer Infantry

STATION: Lookout Valley, Tex.

DATE: April 15th 1864

Witchcock, 157th Regt. N. G. Volunteer Infantry

MUSTERED IN. (For Drafted Men, see note 10.)			LAST PAID.		BOWTY.		REMARKS.
Where. (Town and State.)	By whom (In the case of drafted men, from enrollment dis.)	Period.	By paymaster.	To what time.	Paid \$ (See note 2.)	Due \$ (See note 2.)	
12 th Jamestown, N. G.	Lieut. J. B. [unclear]	3 years	Major Campbell	Dec 31 st 1863	25	75	

Said Witchcock was engaged in the Battle of Chancellorsville May 2, 1863 and was taken prisoner by the Enemy on the morning of the 3rd. Was exchanged and returned to the Regiment about the 25th of Sept 1863. Was engaged in the Battle of Chattanooga on the 23rd, 24th & 25th of Sept 1863. Sent to Hospital sick 24th March 1864. He was sick in Hospital at Washington, D. C. four months during the winter and spring of 1862 and 1863. Has drawn clothing on his second year to the amount of \$(31.01) Thirty one dollars and one cent. In Clothing Account for the first year has been settled.

that the above is a correct transcript from the Records of Company A, 154th Regt
N. G. Volunteer Infantry

Lookout Valley Tennessee
April 15th 1864

J. Williams
1st Lt. 154th Regt. N. G. Volunteer Infantry
Commanding the Company.

MEMORANDUM FROM PRISONER OF WAR RECORDS.

(This blank to be used only in the arrangement of said records.)

No. _____

NAME	RANK.	ORGANIZATION.				INFORMATION OBTAINED FROM—					
		No. of Reg't.	State.	Arm of Service.	Co.	Records of—		Vol.	Page.		
<i>Alvin Kitchcock A.</i>	<i>P</i>	<i>154</i>	<i>N.Y.</i>		<i>A</i>	<i>O. R. Ex.</i>	<i>5</i>				
						<i>U R</i>	<i>37</i>	<i>137</i>	<i>38</i>	<i>41</i>	
						<i>His Empl Roll</i>	<i>14</i>	<i>2m 12</i>	<i>file</i>	<i>1</i>	
							<i>18</i>	<i>" 3</i>	<i>"</i>	<i>"</i>	

Captured at *Chancellorsville Va May 2*, 1863, confined at Richmond, Va., *May 9*, 1863.

Admitted to Hospital at _____
where he died _____

Paroled at *City Point Va May 15*, 1863, of _____, 1863; reported at Camp Parole, Md., *May 18*, 1863.
Present Camp Congress Va May 27 - July 24-63

Copied by *W. H. G.*